



क.रा.बी.नि.
E.S.I.C.

कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



क.रा.बी.नि. आदर्श अस्पताल एवं व्यवसाय जन्य रोग केंद्र
काँदेवली पूर्व, आकुरली रोड ठाकुर हाउस के पास मुंबई-400101.
ESIC Model Hospital Cum Occupational Disease Centre
Kandivali East, Akurli Road, Near Thakur House Mumbai-400101.
Phone: 022-20891443 Email: ms-andheri@esic.nic.in
Website: www.esic.nic.in / www.esic.in

No. A/59/2022-ADMIN/2221

Dated:29-04-2025

CIRCULAR

Options are invited from officials in the cadre of Assistant and UDC who are willing for the post of Caretaker ESIC Model Hospital Andheri and ESICMH Staff Quarters Andheri (E), premises. For the said post, preference would be given to the officials residing in the ESICMH Andheri staff quarters premises.

Therefore, all Branch Officers and HODs under ESICMH, PGIMSR & Medical College Andheri are requested to ascertain from the existing Assistants and UDCs working in their Branch including those who are on leave etc., whether any one of them is willing to join the said post. Interested officials may be advised to submit their option in the following prescribed proforma:

1. Name: -
2. Designation: -
3. Present Place of Posting: -
4. Date of Promotion: -
5. Whether Substantive/Regular/Officiating: -
6. Place of Residence: -

RECOMMENDED BY CONTROLLING OFFICER YES/NO _____ (SIGN)

Option shall be submitted in the Admin. Branch on or before **13.05.2025**.

The appointment would be made to the senior most willing official or nominated by the Competent Authority, subject to fitness and aptitude for fulfilling the responsibility involved in the post.

This issues with the approval of Dean.

Digitally signed by
Bipin Kumar

Date: 29-04-2025

14:42:57

(Bipin Kumar)
Dy. Director (Admin)

Copy to:

1. All Branches/HODs/Controlling Officers/Branch Officers, EMHA, Mumbai-93.
2. DEAN, ESIC Medical College, Andheri
3. R.D., ESIC Regional Office, Lower Parel, Mumbai -13.
4. The J.D. (I/c), ESIC Sub-Regional Office, Marol.
5. IT Manager, with request to upload on website.
6. Notice Board.