



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



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File

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कार्यालय ज्ञापन
Office Memorandum

Whereas it has been noted that many leave applications beyond 45 days in respect of Nursing officers and Paramedical cadre (Group A and B) are being forwarded by field units to Hqrs for approval of leaves beyond 45 days, due to lack of clarification/ revision in DoP of MS / ZMC after change in nomenclature and classification for the post of Staff Nurse, Nursing sister and ANS w.e.f 10.12.2020.

Since, Nursing and Paramedical Cadre (Gr A and B equivalent) is a huge cadre and timely disposal of leave applications are required to facilitate the smooth functioning of the offices. In view of the same, the following amendments in the Delegation of powers(DoP) of Medical Commissioners (Medical Administration), Medical Commissioners (Zonal), Medical Superintendents/Deans and Regional Directors are approved by the competent authority.

Description of Powers	Extent and conditions for Medical Superintendents/Deans	Extent and conditions for Regional Directors	Extent and conditions for Medical Commissioners (Zonal)	Extent and conditions for Medical Commissioners (Medical Administration)
Grant of all kinds of leave (except study leave and leave after transfer of the officer), including maternity leave, paternity leave and Work-Related Illness and Injury Leave (WRILL), to all Nursing Officers and Sr. Nursing Officers.	Full powers up to 90 days and Full powers for maternity/ paternity leave (except those posted in DCBOs)	Full powers up to 90 days and Full powers for maternity/ paternity leave (in case of Nursing Officers posted in D.C.B.O.s)	Full powers above 90 days.	
Grant of all kinds of leave (except study leave and leave	Full powers up to 45 days	-	Full powers above 45 days	Full powers above

after transfer of the officer), including maternity leave, and paternity leave and Work-Related Illness and Injury Leave (WRIL), to all A.N.S. and Nursing Superintendents.	Full powers for maternity/ paternity leave (except those posted in DCBOs)		up to 90 days.	90 days.
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सक्षम प्राधिकारी के अनुमोदन हेतु ।

This issues with the approval of the Competent Authority.

उप निदेशक (एमएसयू)

Deputy Director (MSU)

1. PPS to DG/ FC/CVO
2. All Medical Commissioners/ Insurance Commissioners, Hqrs, New Delhi
3. All Medical Commissioners(Zonal) /Insurance Commissioners(Zonal)
4. All Medical Superintendents, ESIC Hospitals/ All Deans, ESIC, Medical Colleges/ All Regional Directors/All SRO Incharges
5. Website Content Manager